Please download a copy of the Terms of Reference and watch the PDS webinar to assist you in completing this preliminary application form. Available at [www.mla.com.au](http://www.mla.com.au)/pds

Tenders must comply with all requirements specified within this preliminary application form and the Terms of Reference. All sections of this application form must be completed. The application guidelines may assist completing this application.

This preliminary application form should be no more than **4 pages** once completed, excluding any additional declarations required as per the Terms of Reference and the privacy statement.

The privacy statement (only) can be on a 5th page (if needed), please do not delete the privacy statement.

***Producer members will need to make a financial contribution under this project type, refer to the*** [***Terms of Reference.***](http://www.mla.com.au/pds) ***Co-Contributor applications, must also include a completed Source of Funds Declaration.***

**Preliminary applications are to be submitted electronically via email to:** **pds@mla.com.au****.** All Preliminary applications must include:

* Completed Application Form
* Signed Tender Declaration (See Terms of Reference Annexure 1)
* Signed Source of Funds Declaration (See Terms of Reference Annexure 2)

If you have any queries regarding the PDS application process please contact one of the following people for assistance, Russell Pattinson PDS Coordinator, Ph 0419 872 684 / Maria Thompson PDS Coordinator Ph 0411 961 545 / Alana McEwan MLA Project Manager, Ph 0417541 000.

***NB: Please delete all instructions/examples within the application before submitting***

|  |
| --- |
| **PRIORITY:** *Identify how the project aligns to industry targets and priorities, refer to Red Meat 2030 and/or MLA Strategic Plan* |

**MLA Region** *(refer to* [*PDS application guidelines*](http://www.mla.com.au/pds) *document for maps)*

Please select the MLA consultation region/s **and** climatic zone/s relevant to this application

|  |  |  |  |
| --- | --- | --- | --- |
| ***MLA consultation Region*** |  | ***Climatic Zone*** |  |
| **NABRC** | **SALRC** | **WALRC** |  |  |  |
| Southeast QLD |[ ]  Northern NSW |[ ]  Southeast |[ ]   | Cool/Cool Temperate |[ ]
| South QLD |[ ]  Central & Western NSW  |[ ]  South Coast |[ ]   | Mild/Warm Temperate |[ ]
| Central QLD |[ ]  Southern NSW |[ ]  Great Southern |[ ]   | Sub-tropical/sub-humid  |[ ]
| Western QLD |[ ]  Western VIC |[ ]  Southwest |[ ]   | Mediterranean |[ ]
| North QLD |[ ]  Central VIC |[ ]  Upper Great Southern |[ ]   | Rangelands/Pastoral |[ ]
| Northwest QLD |[ ]  Southeast VIC & TAS  |[ ]  Eastern Wheatbelt  |[ ]   | Tropical Moist |[ ]
| Katherine Region  |[ ]  South Australia  |[ ]  Goldfields |[ ]   | Tropical Wet |[ ]
| Barkly Region |[ ]   |  | Mid-West/Midlands |[ ]   |  |  |
| Central Australia |[ ]   |  | Northern Agricultural Region  |[ ]   |  |  |
| Kimberley |[ ]   |  | Gascoyne/Murchison |[ ]   |  |  |
| Pilbara |[ ]   |  |  |  |  |  |  |

*Note: We encourage applicants to consult with their relevant Regional Research Committee on their project proposal.*

|  |  |
| --- | --- |
| **Group Name** |  |
| **Project Title** |  |
| **Contact Person** |  |
| **Phone Number** |  | **Mobile Number** |  |
| **Email Address** |  |
| **No. of Members** |  | **Location of Group** |  |
| **No. of ‘Core’ producers** |  | **No. of Demonstration sites** |  |
| **Project start date** |  | **Project completion date** |  |
|  |
| **Contracting Organisation**

|  |  |
| --- | --- |
| **Name** |  |
| **Trading Name** |  |
| **ABN** |  |
| **Street Address** |  |
| **Postal Address** |  |
| **Phone Number** |  | **Mobile Number** |  |
| **Email Address** |  |
|  |  |

 |
| **Insurance** The tenderer must provide details of current insurance policies held by it and each proposed subcontractor and supplier:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Insurance type** | **Policy number** | **Extent of cover: per incident** | **Extent of cover: in aggregate** | **Expiry date** |
| Professional indemnity |  |  |  |  |
| Public liability |  |  |  |  |
| Workers’ compensation |  |  |  |  |

 |
| **Purpose / Role of Group:** (include brief commentary about the producer group, how many producers are involved (core and wider interest group), what are their areas of interest, did they form specifically for this project, or already established) and previous experience and capacity to undertake a PDS (max 300 words) |
|  |
| **The Challenge / Problem.** Specify as objectively as possible:* What is the problem
* Quantify its impact on producers and the industry
* How many producers does it impact in your region
* How is it being addressed now, if at all
* Provide an estimate of number of producers already adopting the proposed practices
* Have you received RAC support for the proposed project prior to submission
 |
|  |
| **Aim** *(one short sentence, refer to Guidelines)**For example: Can dual-purpose canola increase pre-joining liveweight gains, conditions scores, and reproductive rate (measured by pregnancy scanning) of ewes relative to current forage options and can be harvested in its second year to produce a seed/oil crop* |
|  |
| **Objectives of project** (SMART - Specific, Measurable, Achievable, Relevant and Time-based e.g. *By December 2017, in the Mallee region of Victoria:*1. *Demonstrate and assess the potential of two varieties of dual purpose canola to increase:*
	1. *Pre-joining liveweight gains of merino ewes from Xg/d to Yg/d*
	2. *The condition score of ewes at lambing to CS 3 (from CS2)*
	3. *The reproductive rate (measured by pregnancy scanning) of ewes relative to current forage options and demonstrate the crop can be harvested to produce a viable seed / oil crop.*
2. *Conduct a cost benefit analysis to determine the relative economic performance of the canola varieties on reproductive performance compared to existing forage types*
3. *Implement a series of skills and training development activities to increase the knowledge skills and confidence of 60 core and observer producers in dual purpose crops and ewe management*
4. *75 per cent of core producers will have adopted dual purpose crops and 25% of observers intend to.*
5. *Conduct an annual field day and other activities to showcase the demonstration site results and encourage adoption of key practices by 150 attending producers.*
 |
|  |
| **Proposed method** (a brief description of your methodology): |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
| **Communication & extension strategies** * How will you achieve skill development & adoption of the results with the core producer group?
* How will you promote the outcomes to the wider producer community?
 |
|  |
| **Monitoring, evaluation and reporting (MER)** * How will you measure success at the demonstration sites e.g. economic, social & environmental benefits? Please identify clearly the practices being demonstrated and the metrics being measured?
* How will you measure producer change (knowledge, skills and adoption)?
 |
|  |
| **Budget:** Please provide complete the estimated budget for the project in the tables below.  |
|

|  |  |
| --- | --- |
| **BUDGET ITEM** | **TOTAL ($)** |
| **Fees\*** |  |
| **Operating Items (including Travel Costs)\*** |  |
| **SUB TOTAL PROJECT COST** | **A** |  |
| **Plus 8% of SUB TOTAL (MDC Access fee)** | **B** |  |
| **TOTAL CONTRACT VALUE** | **A+B** |  |

***Funding Contributions******NB: For Co-contributor projects, the 25% cash contribution must come from producers and is required to be detailed here)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Funding percentage** | **Cash Contribution to the project (ex GST)**  | **Access Fee** | **TOTAL (ex GST)** |
| **Producer**  | **25% of A above** |  | **25% of B above** |  |
| **MLA / MDC** | **75% of A above** |  | **75% of B above** |  |
| **TOTAL**  |  |  |  |  |

|  |  |
| --- | --- |
| In-kind from supporting organisations |  |
| In- kind for producer time and resources |  |
| **TOTAL INKIND CONTRIBUTION:** |  |

\*Please provide funds requested from MLA only. |
| **Please insert any budget comments:** |

**Privacy Note:**

The information you are providing in this form will be collected by Meat & Livestock Australia Limited ABN 39 081 678 364 ("**MLA**"). Some of the information you are providing is personal information under the Privacy Act. The information in this form is collected for the business purposes of MLA and will not be disclosed by MLA to any third party except as set out in this form and under MLA’s privacy policy. By providing your personal information, you consent to MLA collecting, holding, using, and disclosing the personal information you provide as specified in this notice and as otherwise specified in MLA's privacy policy (located at <http://www.mla.com.au/General/Privacy>).

***If you provide MLA with any personal information about someone else in this form, you must have permission from that person to do so and must notify that person that MLA will handle their personal information as specified in this form and in MLA’s privacy policy.***

If you do not provide your personal information, MLA may not be able to, assess your application or keep you informed about other opportunities that may be of interest to you. You can request access to and correction of your personal information by calling MLA on 1800 675 717.

From time-to-time MLA may contact you about other opportunities that may be of interest to you. Please let MLA know if you no longer wish to be contacted by them.

Document version number: {\_UIVersionString}