MARKET DEVELOPMENT PARTNERSHIPS

- Activity application process



How to submit a Market Development Partnerships (MDP) activity application?







TRADE HUB

Brand & Licensing V



Brought to you by MLA, the Hub provides resources and services to support our international partners in successfully promoting Australian red meat globally







Go to www.aussiemeattradehub.com.au

Scroll down one frame, click on "Apply Here" at the MDP frame.



MYMLA SIGN UP MYMLA LOG IN

Click on myMLA to sign up for an account

OR

Log in to your existing myMLA account





The Market Development Partnerships works with Australian red meat brand owners to build and market brands; and to educate our consumers and trade partners globally.

Aligned to the MLA International Markets' objectives and strategies, the Market Development Partnerships support brand owners to develop and implement effective:

- · Business development activities
- · Build market knowledge
- · Brand marketing strategies

To apply, you will be required to log in with your myMLA account and follow the registration process.







Other reference materials

- · How to develop a marketing plan
- · RBA exchange rates
- · Template for itemised expenses

Additional resources

Aussie Meat Trade Hub

MLA International Offices

Quick Links

International Marketing Market Insights

MLA Global Websites

Korea Japan MENA Aussie Beef & Lamb Australian Beef Australian Lamb

North America

Market Statistics

MLA's Statistics Database has information on livestock pricing, production and trade from Australia and around the world.

e-newsletters

Receive MLA's e-newsletters and stay up to date with the latest industry news and innovations

Contact MLA

02 9463 9333 1800 023 100 **Email MLA**





Market Development Partnerships



▶ Start Application



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Other reference materials

- · How to develop a marketing plan
- RBA exchange rates
- · Template for itemised expenses

Once you've signed up for myMLA, you can click on "Start Application" to begin.

For existing users, you can click on 'Start Application" after you've logged into your myMLA.



Eligibility assessment



If you were a participant of the now closed CoMarketing program, click here to access archive.

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Step 1 of 2 - 2023-24 Eligibility Assessment

To participate in the program, please first verify that you meet the eligibility criteria and agree to the terms and conditions below.

- We are an Australian company with an ABN, who are responsible for the marketing and promotion of Australian beef, yeal, lamb and/ or goat brands.
- We understand that if we are making an Animal Raising Claim (?) we must be able to substantiate such claims in accordance with applicable legal requirements.
- I am an MLA member (levy paying red meat producer), licensed red meat exporter or red meat processor.
- To the best of my knowledge and belief, all statements made by me in this application are true and accurate.

Financial Year means the period 1 July to 30 June; Force Majeure Event means any event beyond a party's reasonable control, and in the case of MLA, includes the cessation or a reduction in MLA's funding. Guidelines means the guide showing the level of funding available to participants in the Program, referred to in Section A above and available on MLA's website; Participant means Australian beef, veal, lamb and goatmeat brand marketing company who has an approved Collaborative Marketing Program with MLA; and You means the company on whose behalf the application to participate in the Program is submitted. 15.2 Where a word or phrase is given a defined meaning, another part of speech or other grammatical form in respect of that word or phrase has a corresponding meaning. Presumptions of interpretation 15.3 Unless the context otherwise requires, a word which denotes: (a) the singular denotes the plural and vice versa; and (b) a person includes an individual, a body corporate and a government.

For ALL applicants, once the tick boxes are checked, the T&C box will appear. Please scroll to the end to ensure you've read through it and click "I Agree"

If you click on "I do not agree", you will not be able to go to the next step to submit your company details and application.











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Step 2 of 2 - Company Information

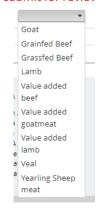
Year: 20					
	023-24 ▼				
Company	Details				
Company:		Address 1:		Suburb	
ABN:		Address 2:		Postcode	
		Postcode Selector: ?		State	
Contacts					
	First Name	Last Name	Email	Phone Mobile	Email notifications?
Primary ?			sinfulchoc+18@gmail.com		⊽
Add Addition	nal Contact				
					ormation to keep you informed about industry inf
By providing MLA			porting and analysis purposes.	e with ML4's privacy policy (https://www.mla.com.au/g	
By providing MLA information held	A with your personal information by MLA by contacting us at <u>pri</u>	on, you consent to the collection and ha ivacy@mla.com.au.	porting and analysis purposes.		eneral/privacy/). You may access and correct any
By providing MLA information held Providing us with	A with your personal information by MLA by contacting us at <u>pri</u>	on, you consent to the collection and ha wacy@mla.com.au. not required by law. If you choose not t	porting and analysis purposes.	e with MLA's privacy policy (https://www.mla.com.au/g	eneral/privacy/). You may access and correct any
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By providing MLA information held Providing us with By ticking this AUSSIE Bee	A with your personal information is to MLA by contacting us at grid in the requested information is to show, I agree to the above Priviled, Lamb & Goat tract the Aussie Beef, Lamb & Goat to be Promoted	on, you consent to the collection and havecy@mla.com.au. not required by law. If you choose not to acy Consent. ademark licence brand	porting and analysis purposes.	e with MLA's privacy policy (https://www.mla.com.au/e	eneral/privacy/). You may access and correct any
By providing MLA information held information held Providing us with By ticking this Aussie Beet I have a current Brands to	A with your personal information to by MLA by contacting us at print the requested information is us box, I agree to the above Privilef, Lamb & Goat tract Aussie Beef, Lamb & Goat tract be Promoted	on, you consent to the collection and havecy@mla.com.au. not required by law. If you choose not to acy Consent. ademark licence brand	porting and analysis purposes, and ling of your personal information in accordance operation of your personal information, you will not be	e with MLA's privacy policy (https://www.mla.com.au/e	eneral/privacy/). You may access and correct any opment Partnerships program.

For new applicants, please fill in your company details, contact person information and product brands.

To add your company brands, click on "+Add New Brand" and fill in the brand details.

Agree to the Privacy Consent statement and then click "Submit"

For existing applicants, you can go direct to the Activity Application page to provide your activity details and submit for review.



Save Draft

Submit



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Step 2 of 2 - Company Information Select Year 2023-24 Company Details Company: Test 18 Address 1: Suburb ABN: Address 2. Postcode Postcode Selector: ? State Thank You For Your Registration × **Email notifications?** First Name Last Name Email Thank you for registering for the MLA Market Development Partnerships program. Your Primary? shaz 18 ng 18 registration is now with MLA for approval. Additional 1 Ng 18 Remove Ng 18 OK Add Additional Contact Privacy consent Meat & Livestock Australia Limited (MLA) are requesting this information from you so you can apply to participate in the MLA Market Development Partnerships program. We may use this information to keep you informed about industry information and other communications from MLA. We may also use the information for internal reporting and analysis purposes. By providing MLA with your personal information, you consent to the collection and handling of your personal information in accordance with MLA's privacy policy (https://www.mla.com.au/general/privacy/). You may access and correct any personal information held by MLA by contacting us at privacy@mla.com.au. Providing us with the requested information is not required by law. If you choose not to provide us with your information, you will not be able to apply to participate in the MLA Market Development Partnerships program. By ticking this box, I agree to the above Privacy Consent. Aussie Beef, Lamb & Goat trademark licence brand I have a current Aussie Beef, Lamb & Goat trademark licence: Licence number: Brands to be Promoted + Add New Brand

Once you've submitted your company details, you will receive an acknowledgement and email, and you can go to "Activity Application" page.



Completing an MDP Activity Application



After submitting your company details, you will be directed to this page to add your "Activity Details"

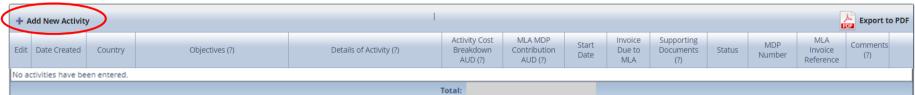


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MARKET DEVELOPMENT APPLICATION





In your Activity Application page, click on "+ Add New Activity"





New

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Market Development Partnerships

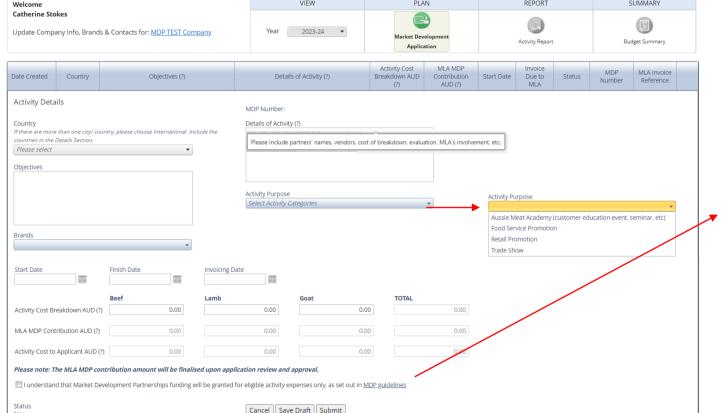
MARKET DEVELOPMENT APPLICATION

PI AN

REPORT

SUMMARY

VIFW



Fill in details for:

- Select the Country the activity will occur in
- Provide a summary of the Objectives of the activity
- Provide specific information such as partner names, vendors, cost breakdown, how the activity outcomes will be measured and if MIA will be involved (and in what capacity) in the "Details of Activity" field
- Pick the Activity Purpose from the dropdown box
- Select the Brand/s involved
- Select the activity Start, Finish and **Invoicing Dates**
- Provide a budget breakdown for each of the species associated with your brand/s involved in this specific activity

Confirm that you understand funding is available to eligible activities only.

If you are not ready to submit your application, choose Save Draft. Once done, click "Submit" for MLA's review and approval.

Your application will receive a unique MDP Number (to be used in correspondence with MLA) and you will receive a notification if your application has been approved or if amendments/more

information is required.



After submitting/saving your activity application, you will be directed to this page - providing an overview of all submitted applications

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submit, use the pencil icon in the left most column.

MLA Contribution will be inserted here after the activity is reviewed and approved.

will receive an email notification and can retrieve the comments from this section.

Update the "Comments" or make the changes required to the application and re-submit for approval.



If all is in order and the application is approved, you will receive an email notification and will see the approved status on the MDP portal.

If you were a participant of the now closed CoMarketing program, click <u>here</u> to access archive.

You may go ahead with your activity.

Market Development Partnerships

MARKET DEVELOPMENT APPLICATION

Welcome	VIEW	PLAN	REPORT	SUMMARY
Catherine Stokes Update Company Info, Brands & Contacts for: MDP TEST Company	Year 2023-24 ▼	Market Development Application	Activity Report	Budget Summary

+ Add New Activity							Export to PDF							
Edit	Date Created	Country	Objectives (?)	Details of Activity (?)	Activity Cost Breakdown AUD (?)	MLA MDP Contribution AUD (?)	Start Date	Invoice Due to MLA	Supporting Documents (?)	Status	MDP Number	MLA Invoice Reference	Comments (?)	
/	22/06/23	Japan	"GrainBoof" brand boof in the Jananese	Enhancing the showcase of "GrainBeef" brand beef to Japanese retail shoppers in a retail activation manner at XYZ retailer. Key focus on shopper insights driving opportunity, development of engaging videos and content optimised for Japanese language and platforms, and delivery of key customer (retailer) benefits to support.	Beef: 25,000.00	Beef: 12,500.00	08/02/24	11/04/24		Approv	yed)1DP10012	GMDP25010 0010	<u>0 Unread</u>	

Upon approval, the application will also receive an invoice reference number which is to be included on the final invoice submitted to MLA.



Completing an MDP Activity Report



Once the activity is complete you must submit the Activity Report and supporting documentation by the Activity Report due date.

NOTE: If reporting is not submitted within 8 weeks of the Activity Finish Date, MLA may withdraw funding support of the Activity.



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ACTIVITY REPORT



To complete the Activity Report, use the pencil icon in the left most column.

The status field indicates outstanding reports as "To Be Invoiced" and approved reports as "Approved"



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Upload the following supporting documents:

- invoices from suppliers for good and services related to activity
- evidence that the participant paid for the goods & services
- if expense was in foreign currency, source of exchange rate used on date of payment
- evidence of activity images showing the activity was conducted
- invoice to MLA from participant for MLA contribution amount

Fill in details for:

- Activity Result what outcomes did the activity achieve?
- Rate the effectiveness of the Activity against the three criteria areas
- Provide a summary of what went well and what could be improved in future activities

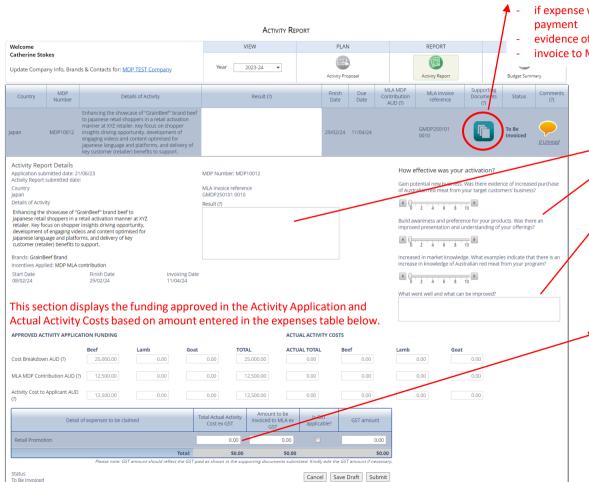
Insert the Total Activity Cost (ex GST) based on actual expenses incurred for the activity. If you paid GST on any elements of the Activity, tick the "GST applicable" box and then insert the total actual GST paid.

The "Amount to be invoiced to MLA" section will automatically populate as 50% of the total actual activity cost.

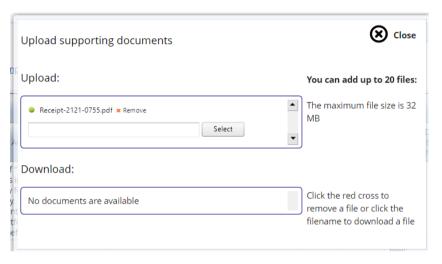
MLA will cap its contribution to a maximum of 50% of the actual activity cost OR the MLA contribution amount approved in the Activity Application – whichever is lower.

If you are not ready to submit your report, choose Save Draft.

Once done, click "Submit" for MLA's review and approval.

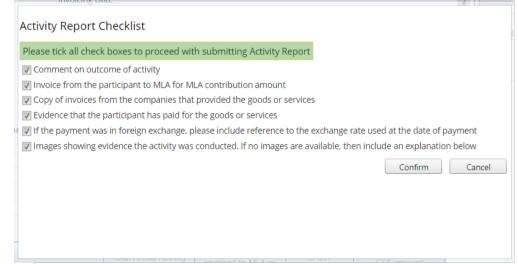


When the "Supporting Documents" button is clicked, this upload pop-up will appear. Select the documents you wish to upload. A green indicator will show next to the filename of documents that have uploaded successfully.



Once the Activity Report is submitted, you will be asked to check that your report includes the above information and supporting documentation.

Check these boxes if all criteria has been met and choose "Confirm".





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Submitted
Your activity report and invoice has been submitted to MLA and is awaiting approval.

ACTIVITY REPORT



You can continue to make amendments to your Activity Report if needed. Once MLA approves the report, no further amendments can be made.

This Activity Report has been submitted to MLA and is awaiting approval.



Once the Activity Report is approved, MLA will process the invoice for payment.

If MLA requires further information the status will be updated to "Amends Required" and a comment added to indicate what needs to be updated. Once requested information is provided, resubmit the Activity Report to change the status to "Awaiting Approval"



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